



Thika Water & Sewerage Company Ltd.

EXCITING CAREER OPPORTUNITY AT THIKA WATER AND SEWERAGE COMPANY LIMITED (THIWASCO)

The Thika Water and Sewerage Company Limited (THIWASCO), a prominent provider of water and sanitation services in Kiambu County, is committed to enhancing its operational efficiency and customer satisfaction. In pursuit of fulfilling its mandate and supporting continued growth, THIWASCO is seeking to recruit highly qualified and performance-driven professionals to join its team.

Position: Internal Auditor (Information Systems)

Ref No. HR/MLS/10-2024

Job Grade: 7

Job Purpose: The job holder is responsible for the review of the Company's Information Systems to ensure technology in place and system controls are adequate to meet business objectives and customer needs.

The Internal Auditor (Information Systems) will report to the **Chief Manager - Internal Audit.**

Key Responsibilities

Managerial/ Supervisory responsibilities

- a) Participate in preparation of Annual Audit Work Plans (AAWPs) with a key focus on information systems.
- b) Coordinate documentation of audit findings to ensure they are based on a complete understanding of the process, circumstance and risk with requisite recommendations for improvements.
- c) Implement and monitor utilization of audit management system, data analytics tool and any other system that may be used by Internal Auditors.
- d) Ensure field assignments are conducted on a timely basis.
- e) Supervise auditors assigned to engagements providing guidance and overall review of deliverables.
- f) Provide advisory/consultancy support across the Company.
- g) Performs any other related duties that may be assigned by the superior.

THIWASCO is an ISO 9001: 2015 Certified Company

Operational Responsibilities

- a) Participate in identification of key information systems risks (including IT projects), evaluate and test controls and make recommendations for improvement.
- b) Formulate risk-based engagement plans including audit programmes for IS audits.
- c) Perform audits in conformance to audit procedures, methodologies, IPPF and comply with internal policies and procedures.
- d) Document workings on audit tests carried out.
- e) Prepare audit reports and carry out audit follow up for past audit recommendations.
- f) Carry out ad hoc special assignments and investigations.
- g) Performs any related duties that may be assigned by the superior.

Required Qualifications, Experience and Skills

- Bachelor's degree in Accounting, Economics, Business, Finance, Mathematics, IT, Engineering or any other relevant field.
- Hold relevant professional certifications such as CPA K/ CISA/CIA/CRISC.
- Experience of not less than three (3 years) working experience in the Public Service or Private sector in information Systems auditing or related field.

Key Competencies and skills

- (i) High level of Integrity
- (ii) Knowledge in risk identification and internal control concepts
- (iii) Excellent report writing skills
- (iv) Ability to understand business processes and awareness of functional relationships within the company.
- (v) Team player
- (vi) Business Analytical skills

Additional Requirements

In addition to the above requirements, candidates must provide evidence of compliance to Chapter Six of the Kenyan Constitution requirements for integrity by providing the following documents.

1. Higher Education Loans Board (HELB) Clearance.
2. Tax Compliance Certificate from Kenya Revenue Authority (KRA).
3. Certificate of good Conduct from the Directorate of Criminal Investigations (DCI).
4. Ethics and Anti-Corruption Clearance (EACC).

Application procedure

If you meet the above criteria and are interested in the position, apply by submitting your application, CV and copies of relevant certificates as well as documents confirming compliance with provisions of chapter 6 of the Kenyan Constitution to:

**The Managing Director,
Thika Water and Sewerage Company Ltd,
Haile Sellasie Road near Chania Falls,
P.O. Box 6103 – 01000.
Thika, Kenya.**

Via: info@thikawater.co.ke
Copy to: hr@thikawater.co.ke

Application Procedure Notes:

- ✓ You are required to send your application in soft copy only.
- ✓ Indicate the Job Title and Reference Number in your subject line
- ✓ Provide names and contacts of three referees.
- ✓ Kindly indicate current and expected salary as in your application subject line or CV.
- ✓ Attach copies of your certificates and testimonials in your application.
- ✓ Closing date for applications is by end day **Friday, 7th November 2024.**
- ✓ Applications received after close of the deadline will not be considered
- ✓ Only shortlisted candidates will be contacted.
- ✓ THIWASCO is an equal opportunities employer.